

Council

Wednesday, 21st September, 2022, 6.00 pm

Shield Room, Civic Centre, West Paddock, Leyland, PR25 1DH

Supplementary Agenda

I am now able to enclose, for consideration at the above meeting of the Council, the following information:

6 Cabinet

To receive and consider the report of the Cabinet held on 14 September.

(Pages 123 - 126)

11 Centre for Governance and Public Scrutiny - Review

This item has been withdrawn from the agenda and will be presented to a future meeting.

Gary Hall
Chief Executive

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Report of Cabinet

1. Any Cabinet recommendations on the reports that require a decision by full Council appear as separate items on the agenda.

Meeting held on 14 September 2022

Quarter One Performance Monitoring Report 2022-2023

2. The Leader of the Council and Cabinet Member (Strategy and Reform) presented a report of the Deputy Chief Executive providing Cabinet with a position statement for the Corporate Strategy for quarter one (April – June) 2022/23.
3. The Council's performance framework set out the process for reporting progress against the objectives of the Corporate Strategy. Robust monitoring ensures that the council continues to deliver its priorities and achieves the best outcomes for residents.
4. Cabinet noted the report.

Capital and Balance Sheet Monitoring Report Q1

5. The Cabinet Member (Finance, Property and Assets) presented a report of the Director of Finance and Section 151 officer which outlined the financial position of the Council in respect of the capital programme as at 31 July 2022, highlighting key issues and explaining key variances, and providing an overview of various elements of the Council's Balance Sheet as at 31st July 2022.
6. Cabinet agreed:
 1. To approve the revised capital programme as attached at **Appendix A** which includes approved amendments to the programme, as detailed at point 11 of the report, since the last Capital Monitoring report was approved by Cabinet in June 2022;
 2. To note the variations to the programme, (which are detailed, by scheme, at **Appendix B** and referenced within the body of the report);
 3. To note the position in the Balance Sheet Monitoring section of the report in respect of cash, investment and loan balances and debtors as at 31st July 2022.

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Revenue Budget Monitoring Q1

7. The Cabinet Member (Finance, Property and Assets) presented a report of the Director of Finance and Section 151 officer setting out the revenue and reserves forecast for 2022/23 for the Council, based on the position as at 31 July 2022.
8. Cabinet agreed:
 1. To note the forecast outturn for revenue and the level of reserves based on the position as at 31st July 2022.
 2. To note the virements made to and from the revenue budget during the period, as detailed in **Appendix 2** of the report.

Worden Park Improvement Plan

9. The Cabinet Member (Finance, Property and Assets) presented a report of the Director of Commercial to consider the Draft Improvement Masterplan for Worden Park.
10. Agreement of the outline proposals was sought to allow the project scope to be defined prior to the start of the detailed design phase, public consultation and application for planning consent.
11. The following decision was taken:
 1. Cabinet reviewed the attached plan and agreed to the proposed scope of the project and outline proposals; and
 2. Cabinet agreed to a public consultation event to be held within the park to canvass views of the public on the proposed Masterplan.

Worden Hall – Leases

12. The Cabinet Member (Finance, Property and Assets) presented a report of the Director of Planning and Development to consider the expressions of interest received for the retail and office spaces at Worden Hall and to determine the preferred bidders.
13. Cabinet agreed to:
 1. To note the expressions of interest for the single retail unit and two office units.

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2.To agree the preferred choice for the retail unit as detailed in recommendation 2 of the report.

3.To agree the preferred bidders for the two office units as detailed in recommendation 3 of the report.

4.To delegate the final decisions over the terms of the three units (and any subsequent letting space that may become available) to the Director of Commercial Services, in conjunction with the Leader of the Council.

Approval for the Contract Procedure and Award for the Procurement of an Asset Management System

14.The Cabinet Member (Communities, Social Justice and Wealth Building) presented a report of the Director of Customer and Digital seeking approval for the contract award of an asset management system and associated workflows for the management of the Councils assets.

15.The award of this contract demonstrates best value for money for both South Ribble and Chorley Councils.

16.Cabinet approves the direct award as per recommendation 1 in the report.

Procurement Strategy - Jubilee Gardens Construction Phase Contract Administration

17.The Leader of the Council and Cabinet Member (Strategy and Reform) presented a report to consider the procurement strategy to appoint a NEC (4) Project Manager and cost consultant for RIBA Stages 5-7 of the Jubilee Gardens Extra Care Development and to note the progress on the scheme to date.

18.Cabinet agreed:

1. To approve the procurement strategy to appoint a NEC (4) Project Manager and cost consultant via Open Tender through the Chest.

2. To approve the tender evaluation criterion of 60% cost and 40% quality.

3. To approve the delegation of the contract award to Leader of the Council and Cabinet Member (Strategy and Reform).

4. To acknowledge that no formal appointment will be made until the final budget approval of the scheme is achieved, scheduled for Council meeting in November 2022.

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Leyland Town Deal - Site Investigation Procurement

19. The Leader of the Council and Cabinet Member (Strategy and Reform) presented a report of the Director of Commercial informing Members of the proposed Site Investigation Procurement associated with the Leyland Town Deal project.
20. This decision enables the design development; in particular concluding the site investigation strategy to inform the remediation strategy associated with these sites. It ensures that the project is aligning with the pressing design and delivery programme as a result of the funding requirements.
21. Cabinet agreed:
 1. To approve carrying out appropriate tender exercise via the Councils' e-procurement portal (The Chest) or alternatively the use of existing procurement frameworks or similar for this High Value Procurement;
 2. To approve the proposed procurement strategy and evaluation criteria and that officers use their best endeavours to include consideration of social value as per the Council's policy. Any issues to be reported to the Leader and Cabinet Member (Strategy and Reform) at the delegated decision contract award stage;
 3. To delegate the contract award to the Leader of the Council and Cabinet Member (Strategy and Reform).

Councillor Paul Foster
Leader of the Council